PURCHASE REQUEST

Entity Name: _____ **Fund Cluster:** _____

Office/Section : _____ _____		**PR No.:** _____ **Responsibility Center Code :** _____	**Date:** _____

Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	Unit	**Steel Cabinet**	6	16,666.50	99,999.00
		Full height open shelf clipboard dimension 916Wx446x1890H packing dimension 140x520x1860 weight/volume 35kg/0.14m with lock gray			
		Nothing Follows			
					99,999.00

Purpose:Office Furniture for Division Office
_____
_____

	Requested by:	Approved by:
Signature :	_____	_____
Printed Name :	TYRON O. DUJALI	DEE D. SILVA, DPA, CESO V
Designation :	Division IT Officer I	Schools Division Superintendent