

**PURCHASE REQUEST**

Entity Name: \_\_\_\_\_

Fund Cluster: \_\_\_\_\_

Office/Section : _____		PR No.: _____		Date: _____	
		Responsibility Center Code : _____			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	Unit	<b>Color Duplex Document Scanner</b>	3	30,000.00	90,000.00
		Technical Specifications:			
		General:			
		Temperature:41° to 95° F (5° to 35° C)Humidity:10 – 80% (no condensation) Dimensions:6.6" x 11.6" x 6.9" (W x D x H)Weight:8.1 lb			
		Scanner Type:Sheet-fed, one-pass duplex color scanner Photoelectric Device:Color Contact Image Sensor (CIS) Optical Resolution:300 dpi Color Bit Depth:30-bit inputGrayscale Bit Depth:24-bit output Light Source:3-color RGB LED Scanning Speed:35 ppm/70 ipm: 300 dpi Black & White, Color, Gray1			
		Automatic Document Feeder:			
		Capacity:50 sheetsDocument Sizes: Paper size Minimum: 2" x 2"			
		Paper size Maximum: 8.5" x 240			
		Daily Duty Cycle:4,000 sheetsPaper Weight:27 – 413 g/m2 Consumables:Roller assembly kit: 200,000 cycles			
		<b>***Nothing Follows***</b>			
					90,000.00
Purpose: IT Equipment for Division Office					
_____ _____					
Requested by:			Approved by:		
Signature : _____			_____		
Printed Name : TYRON O. DUJALI			DEE D. SILVA, DPA, CESO V		
Designation : Division IT Officer I			Schools Division Superintendent		