

**PURCHASE ORDER**

DepEd, Division Office

**Entity Name**

Supplier : <b>IDG Enterprises</b>	P.O. No. : <b>2019-01-005</b>
Address : <b>Panabo City</b>	Date : <b>January 24, 2019</b>
TIN :	Mode of Procurement : _____

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>DepEd Division of Panabo City</u>	Delivery Term : <u>5 days after PO receipt</u>
Date of Delivery : <u>5 days after PO receipt</u>	Payment Term : <u>at least one month after delivery</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	unit	<b>Labor and Materials</b> OH Gasket Piston Ring Conrod Bearing Main Bearing Trust Washer Timing Chain Guide Tensioner CH Reset Engine Valve Valve Guide Valve Set Ring Machine Rebore/Sleeving STD Overall Aircon Cleaning	1	70,500.00	70,500.00
<b>DepED - PANABO CITY OFFICE OF THE AUDITOR</b>  JAN 28 2019  <b>RECEIVED</b> Time: 2:20 PM By: ERN					
					<b>70,500.00</b>

**(Total Amount in Words)** Seventy Thousand Five Hundred Pesos Only.

PR No. : 2019-01-007  
Purpose : Used for the maintenance of SDO Vehicle.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

**IDG Enterprises**

Signature over Printed Name of Supplier

01-28-19

Date

Very truly yours,

**DEE D. SILVA, DPA, CESO V**

Schools Division Superintendent

Fund Cluster : \_\_\_\_\_

Funds Available : \_\_\_\_\_

ORS/BURS No. : \_\_\_\_\_

Date of the ORS/BURS: \_\_\_\_\_

Amount : \_\_\_\_\_

**GLENN B. SEPARIS, CPA, MBA**

Division Accountant