

**PURCHASE ORDER**

DepEd. Division Office

Entity Name

NOV 23 2018

RECEIVED

Time: 5:30 By: [Signature]

Supplier : <b>Selargon Realty and Development Corporation</b>	P.O. No. : <b>2018-11-0359</b>
Address : <b>Tagum City</b>	Date : <b>November 16, 2018</b>
TIN :	Mode of Procurement : _____

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : at the venue	Delivery Term : <u>on the date</u>
Date of Delivery : <u>December 6-7, 2018</u>	Payment Term : <u>at least one month after delivery</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<b>Meals and Snacks with Room Accommodation</b> <b>1st Day</b> <b>PM Snacks:</b> Baked macaroni with white sauce toppings, 2 slices of toasted garlic bread, canned mango juice <b>Dinner:</b> Steamed rice, beef kare-kare with vegetables, honey garlic chicken, grilled tuna belly, cream of asparagus soup, bottled juice 237ml, fresh fruits	97	825.00	80,025.00
		<b>2nd Day</b> <b>Breakfast:</b> Steamed rice/garlic fried rice, omelette egg roll, carne norte, dried salted fish (danggit), brewed coffee w/ cream <b>AM Snacks:</b> Kakanin, canned juice <b>Lunch:</b> Steamed rice, tinolang manok, pork humba, daing bangus/seafood chopsuey, crab soup, bottled water 237ml, sago-gelatin salad  <b>*free flowing coffee</b>  <b>Other amenities:</b> *free use of function room *sound system with 2 microphones, screen and DLP, with excellent WiFi connectivity *with elevator for the elderly *with parking space good for 20 cars	97	605.00	58,685.00
					<b>138,710.00</b>

**(Total Amount in Words)** One Hundred Thirty Eight Thousand Seven Hundred Ten Pesos only

PR No. : 2018-10-0482  
 Purpose : Presentation Workshop of the Division Accomplishments and Awarding of Performing Employees on December 6-7, 2018

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:



**Selargon Realty and Development Corporation**

Signature over Printed Name of Supplier

11 - 23 - 18

Date

Very truly yours,



**DEE D. SILVA, DPA, CESO V**

Schools Division Superintendent

Fund Cluster : \_\_\_\_\_  
 Funds Available : \_\_\_\_\_

ORS/BURS No. : \_\_\_\_\_  
 Date of the ORS/BURS: \_\_\_\_\_

Amount : \_\_\_\_\_  
 Amount : \_\_\_\_\_

  
**GLENN E. SEPARIS, CPA, MBA**