



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF PANABO CITY

September 18, 2023

THE CHAIRMAN

Government Procurement Policy Board
Metro Manila

Sir/Madam:

This is to respectfully submit the CY 2024 Annual Procurement Plan (APP), Project Procurement Management Plan (PPMP), and Certification of APP and PPMP Posting of SDO Panabo City Division Website.

May you find the same in order.

Very truly yours,

JINKY B. FIRMAN PhD, CESO VI

Assistant Schools Division Superintendent
Officer In-Charge
Office of the Schools Division Superintendent

Copy furnished: COA
SDS Office
CID and SGOD Chiefs
Budget and Accounting Office
BAC
Supply Officer

Enclosed as Stated
SGOD/ABA/ESD





Republic of the Philippines
Department of Education
 Region XI
SCHOOLS DIVISION OF PANABO CITY

ANNUAL PROCUREMENT PLAN FOR FY 2024

Agency: Department of Education, Division of Panabo City
 Region: XI

Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (in Thousand) PHP			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
SCHOOLS DIVISION OFFICE												
A. MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE)												
Traveling Expenses - Local	OSDS/CID/SGOD	No	NP-53.9 - Small Value Procurement	First week of the month						700	700	
Training Expenses	OSDS/CID/SGOD	No	NP-53.9 - Small Value Procurement	First week of the month						419	419	
Office Supplies	OSDS/CID/SGOD	Yes	DBM-PS /NP-53.9 - Small Value Procurement	First week of the month						500	500	
Accountable Forms Expenses	OSDS	No	NP-53.9 - Small Value Procurement	First week of the month						10	10	
Drugs and Medicines Expenses	SGOD	No	NP-53.9 - Small Value Procurement	First week of the month						50	50	
Fuel, Oil and Lubricants Expenses including change oil	OSDS	No	NP-53.9 - Small Value Procurement	First week of the month						1,020	1,020	
R&M Office Equipment	OSDS	No	NP-53.9 - Small Value Procurement	First week of the month						65	65	
Other Supplies and Materials Expenses	OSDS	Yes	DBM-PS /NP-53.9 - Small Value Procurement	First week of the month						350	350	
Water Expenses	OSDS	No	NP-53.9 - Small Value Procurement	First week of the month						80	80	
Electricity Expenses	OSDS	No	NP-53.9 - Small Value Procurement	First week of the month						1,920	1,920	
Postage and Courier Services	SGOD	No	NP-53.9 - Small Value Procurement	First week of the month						2	2	
Mobile	OSDS	No	NP-53.9 - Small Value Procurement	First week of the month						472	472	
Internet Subscription Expenses	OSDS	No	NP-53.9 - Small Value Procurement	First week of the month						336	336	
Awards/Rewards Expenses	OSDS	No	DBP-PS /NP-53.9 - Small Value Procurement	First week of the month						150	150	
Auditing Services	OSDS	No	NP-53.9 - Small Value Procurement	First week of the month						50	50	
Other Professional Services (notarial)	OSDS	No	NP-53.9 - Small Value Procurement	First week of the month						4	4	
Janitorial Services (Pakyaw Services)	OSDS	No	NP-53.9 - Small Value Procurement	First week of the month						36	36	
Security Services	OSDS	Yes	NP-53.9 - Small Value Procurement	First week of the month						766	766	


Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (in Thousand) PhP			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Other General Services	OSDS	No	NP-53.9 - Small Value Procurement	First week of the month					117	117		
Fidelity Bond Premiums	OSDS	No	NP-53.9 - Small Value Procurement	First week of the month					90	90		
Sub-total									7,136	7,136		
HUMAN RESOURCE TRAINING AND DEVELOPMENT	OSDS/CID/SGOD		NP-53.9 - Small Value Procurement	First week of the month					1,356	1,356	-	
Sub Total - Schools Division Office												
SCHOOL MOOE (Senior High Schools -SHS)	8 Schools		NP-53.9 - Small Value Procurement	First week of the month					6,783	6,783		
SCHOOL MOOE - Junior High School (Non-IUS)	12 Schools		NP-53.9 - Small Value Procurement	First week of the month					8,205	8,205		
SCHOOL MOOE (Elementary Schools))	45 Schools		NP-53.9 - Small Value Procurement	First week of the month					32,329	32,329		
GRAND TOTAL									55,809	55,809	-	

Note: based on the 2024 National Expenditure Program (NEP)

Prepared by:


ERICK S. DALUMPINES
 SEPS for Planning and Research


Recommending Approval:


PHOEBE GAY L. REFAMONTE, CPA, CESO VI
 Assistant Schools Division Superintendent
 BAC Chairman

Funds Available:


ROSALIE D. ESTIMADA
 Division Budget Officer

Approved by:


JINKY B. FIRMAN CESO VI
 OIC- Schools Division Superintendent



Republic of the Philippines
Department of Education
 Region XI
SCHOOLS DIVISION OF PANABO CITY

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) FOR FY 2024

Agency: Department of Education, Division of Panabo City

Region: XI

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET (Thousand Pesos)	Mode of Procurement	SCHEDULE/MILESTONE OF ACTIVITIES											
					Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
	SCHOOLS DIVISION OFFICE															
	A. MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE)		7,136													
	Traveling Expenses - Local	12 Times	700	SVP	X	X	X	X	X	X	X	X	X	X	X	X
	Training Expenses	12 Times	419	SVP	X	X	X	X	X	X	X	X	X	X	X	X
	Office Supplies	4 times	500	SVP	X	X	X	X	X	X	X	X	X	X	X	X
	<i>INSECTICIDE, aerosol type</i>	4 times	11	SVP	X			X			X			X		
	<i>LIQUID HAND SANITIZER, 500ml</i>	4 times	7	SVP	X			X			X			X		
	<i>ALCOHOL, Ethyl, 68%-72%, 500 ml</i>	4 times	36	SVP	X			X			X			X		
	<i>ALCOHOL, ethyl, 68%-72%, 1 Gallon</i>	4 times	20	SVP	X			X			X			X		
	<i>ALCOHOL, isopropyl, 68%- 72%, 500ml (-5ml)</i>	4 times	2	SVP	X			X			X			X		
	<i>ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters</i>	4 times	5	SVP	X			X			X			X		
	<i>INK, for stamp pad</i>	4 times	1	SVP	X			X			X			X		
	<i>ACETATE</i>	4 times	2	SVP	X			X			X			X		
	<i>CARTOLINA, assorted colors</i>	4 times	1	SVP	X			X			X			X		
	<i>COMPUTER CONTINUOUS FORM, 3 ply, 280 X 241mm</i>	4 times	10	SVP	X			X			X			X		
	<i>NOTE PAD, stick on, 50mm x 76mm (2" x 3") min</i>	4 times	5	SVP	X			X			X			X		
	<i>NOTE PAD, stick on, 76mm x 100mm (3" x 4") min</i>	4 times	6	SVP	X			X			X			X		
	<i>NOTE PAD, stick on, 3" x 3"</i>	4 times	6	SVP	X			X			X			X		

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET (Thousand Pesos)	Mode of Procurement	SCHEDULE/MILESTONE OF ACTIVITIES											
					Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
	NOTEBOOK, stenographer	4 times	1	SVP	X			X			X			X		
	PAPER, MULTICOPY, A4, 80 gsm	4 times	9	SVP	X			X			X			X		
	PAPER, MULTICOPY, Legal, 80gsm	4 times	3	SVP	X			X			X			X		
	PAPER, Multi-Purpose, A4, 70 gsm	4 times	58	SVP	X			X			X			X		
	PAPER, multi-purpose, legal, 70gsm	4 times	29	SVP	X			X			X			X		
	PAPER, parchment	4 times	1	SVP	X			X			X			X		
	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	4 times	2	SVP	X			X			X			X		
	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	4 times	5	SVP	X			X			X			X		
	TOILET TISSUE PAPER, 2-ply, 100% recycled	4 times	19	SVP	X			X			X			X		
	TISSUE, interfolded paper towel	4 times	1	SVP	X			X			X			X		
	TOILET TISSUE PAPER, Interfolded Paper Towel	4 times	1	SVP	X			X			X			X		
	BATTERY, dry Cell, size AA	4 times	4	SVP	X			X			X			X		
	BATTERY, dry Cell, size AAA	4 times	2	SVP	X			X			X			X		
	GLUE, all purpose	4 times	4	SVP	X			X			X			X		
	STAPLE WIRE, heavy duty, binder type, 23/13	4 times	1	SVP	X			X			X			X		
	STAPLE WIRE, standard	4 times	3	SVP	X			X			X			X		
	TAPE, electrical	4 times	1	SVP	X			X			X			X		
	TAPE, masking, 24mm	4 times	3	SVP	X			X			X			X		
	TAPE, MASKING, 48mm	4 times	3	SVP	X			X			X			X		
	TAPE, packaging, 48mm	4 times	1	SVP	X			X			X			X		
	TAPE, transparent, 24mm	4 times	1	SVP	X			X			X			X		
	TAPE, transparent, 48mm	4 times	1	SVP	X			X			X			X		
	TWINE, plastic	4 times	1	SVP	X			X			X			X		
	ELECTRIC FAN, industrial, ground type	4 times	1	SVP	X			X			X			X		
	LINEAR TUBE, Light Emitting Diode (LED), 18 watts	4 times	4	SVP	X			X			X			X		
	LIGHT BULB, Light Emitting Diode (LED)	4 times	1	SVP	X			X			X			X		
	RULER, plastic, 450mm	4 times	1	SVP	X			X			X			X		
	AIR FRESHENER, aerosol type	4 times	7	SVP	X			X			X			X		
	BROOM, soft, tambo	4 times	2	SVP	X			X			X			X		
	BROOM, stick, ting-ting	4 times	1	SVP	X			X			X			X		
	CLEANER, toilet and urinal	4 times	2	SVP	X			X			X			X		

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET (Thousand Pesos)	Mode of Procurement	SCHEDULE/MILESTONE OF ACTIVITIES											
					Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
	CLEANSER, scouring powder	4 times	1	SVP	X			X			X			X		
	DETERGENT BAR, 140g	4 times	1	SVP	X			X			X			X		
	DETERGENT POWDER, all-purpose, 1kg	4 times	2	SVP	X			X			X			X		
	DISINFECTANT SPRAY, aerosol type	4 times	9	SVP	X			X			X			X		
	DUST PAN, non-rigid plastic	4 times	1	SVP	X			X			X			X		
	SODIUM HYPOCHLORITE, 3.785 liters	4 times	1	SVP	X			X			X			X		
	LIQUID HAND SOAP, 500mL	4 times	6	SVP	X			X			X			X		
	FURNITURE CLEANER, aerosol type	4 times	7	SVP	X			X			X			X		
	MOP BUCKET, heavy duty, hard plastic	4 times	2	SVP	X			X			X			X		
	MOPHANDLE, heavy duty, screw type	4 times	1	SVP	X			X			X			X		
	MOPHEAD, made of rayon	4 times	1	SVP	X			X			X			X		
	RAGS, all cotton	4 times	1	SVP	X			X			X			X		
	SCOURING PAD	4 times	2	SVP	X			X			X			X		
	TRASHBAG, GPP specs, black, 940mmx1016mm	4 times	4	SVP	X			X			X			X		
	WASTEBASKET, non-rigid plastic	4 times	1	SVP	X			X			X			X		
	EXTERNAL HARD DRIVE, 1 TB	4 times	23	SVP	X			X			X			X		
	FLASH DRIVE, 16 GB	4 times	2	SVP	X			X			X			X		
	MOUSE, OPTICAL, USB connection type	4 times	3	SVP	X			X			X			X		
	MOUSE, WIRELESS, USB	4 times	6	SVP	X			X			X			X		
	PRINTER, laser, colored	4 times	32	SVP	X			X			X			X		
	CLIP, backfold, 19mm	4 times	1	SVP	X			X			X			X		
	CLIP, backfold, 25mm	4 times	1	SVP	X			X			X			X		
	CLIP, backfold, 32mm	4 times	2	SVP	X			X			X			X		
	CLIP, backfold, 50mm	4 times	3	SVP	X			X			X			X		
	CORRECTION TAPE, 8m	4 times	5	SVP	X			X			X			X		
	DATA FILE BOX	4 times	6	SVP	X			X			X			X		
	DATA FOLDER	4 times	5	SVP	X			X			X			X		
	ENVELOPE, documentary, A4	4 times	1	SVP	X			X			X			X		
	ENVELOPE, DOCUMENTARY, for legal size document	4 times	3	SVP	X			X			X			X		
	ENVELOPE, expanding, kraft, legal	4 times	3	SVP	X			X			X			X		
	ENVELOPE, expanding, plastic	4 times	1	SVP	X			X			X			X		

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET (Thousand Pesos)	Mode of Procurement	SCHEDULE/MILESTONE OF ACTIVITIES											
					Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
	ENVELOPE, mailing	4 times	1	SVP	X			X			X			X		
	ENVELOPE, mailing, with window	4 times	2	SVP	X			X			X			X		
	ERASER, FELT, for blackboard/whiteboard	4 times	1	SVP	X			X			X			X		
	FASTENER, metal, non-sharp edges	4 times	2	SVP	X			X			X			X		
	FILE ORGANIZER, expanding, plastic, legal	4 times	3	SVP	X			X			X			X		
	FILE TAB DIVIDER, bristol board, for A4	4 times	1	SVP	X			X			X			X		
	FILE TAB DIVIDER, legal	4 times	1	SVP	X			X			X			X		
	FOLDER, fancy, with slide, A4	4 times	1	SVP	X			X			X			X		
	FOLDER, fancy, with slide, legal	4 times	1	SVP	X			X			X			X		
	FOLDER, L-type, A4	4 times	1	SVP	X			X			X			X		
	FOLDER, L-type, legal	4 times	1	SVP	X			X			X			X		
	FOLDER, pressboard	4 times	3	SVP	X			X			X			X		
	FOLDER, with tab, A4	4 times	1	SVP	X			X			X			X		
	FOLDER, with tab, legal	4 times	3	SVP	X			X			X			X		
	INDEX TAB, self-adhesive, transparent	4 times	1	SVP	X			X			X			X		
	MAGAZINE FILE BOX, large	4 times	1	SVP	X			X			X			X		
	MARKER, fluorescent	4 times	1	SVP	X			X			X			X		
	MARKER, whiteboard, black	4 times	1	SVP	X			X			X			X		
	MARKER, whiteboard, blue	4 times	1	SVP	X			X			X			X		
	MARKER, whiteboard, red	4 times	1	SVP	X			X			X			X		
	MARKER, permanent, black, bullet type	4 times	1	SVP	X			X			X			X		
	MARKER, permanent, blue, bullet type	4 times	1	SVP	X			X			X			X		
	MARKER, permanent, red, bullet type	4 times	1	SVP	X			X			X			X		
	PAPER CLIP, vinyl/plastic coated, 33mm	4 times	1	SVP	X			X			X			X		
	PAPER CLIP, vinyl/plastic coated, 50mm	4 times	1	SVP	X			X			X			X		
	PENCIL, lead, with eraser	4 times	1	SVP	X			X			X			X		
	RUBBER BAND, No. 18	4 times	1	SVP	X			X			X			X		
	STAMP PAD, felt	4 times	1	SVP	X			X			X			X		
	BLADE, for general purpose cutter / utility knife	4 times	1	SVP	X			X			X			X		
	CUTTER/UTILITY KNIFE, for general purpose	4 times	1	SVP	X			X			X			X		
	DATING AND STAMPING MACHINE	4 times	2	SVP	X			X			X			X		

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET (Thousand Pesos)	Mode of Procurement	SCHEDULE/MILESTONE OF ACTIVITIES											
					Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
	PENCIL SHARPENER, manual, single cutter head	4 times	2	SVP	X			X			X			X		
	PUNCHER, paper, heavy duty	4 times	1	SVP	X			X			X			X		
	SCISSORS, symmetrical	4 times	1	SVP	X			X			X			X		
	STAPLER, heavy duty, binder type	4 times	1	SVP	X			X			X			X		
	STAPLE REMOVER, plier type	4 times	1	SVP	X			X			X			X		
	TAPE DISPENSER, table top	4 times	1	SVP	X			X			X			X		
	BINDING AND PUNCHING MACHINE, 50mm binding capacit	4 times	10	SVP	X			X			X			X		
	CALCULATOR, compact	4 times	3	SVP	X			X			X			X		
	PAPER SHREDDER	4 times	6	SVP	X			X			X			X		
	INK CART, CANON CL-741, Colored	4 times	3	SVP	X			X			X			X		
	INK CART, CANON CL-811, Colored	4 times	6	SVP	X			X			X			X		
	INK CART, CANON PG-740, Black	4 times	2	SVP	X			X			X			X		
	INK CART, CANON PG-810, Black	4 times	3	SVP	X			X			X			X		
	INK CART, EPSON C13T664100 (T6641), Black	4 times	8	SVP	X			X			X			X		
	Accountable Forms Expenses	4 times	10	SVP			X			X			X			X
	Drugs and Medicines Expenses	4 times	50	SVP			X			X			X			X
	Fuel, Oil and Lubricants Expenses including change oil	4 times	1,020	SVP	X	X	X	X	X	X	X	X	X	X	X	X
	R&M Office Equipment	4 times	65	SVP			X			X			X			X
	Other Supplies and Materials Expenses	4 times	350	SVP			X			X			X			X
	INK CART, EPSON C13T664200 (T6642), Cyan	4 times	6	SVP	X			X			X			X		
	INK CART, EPSON C13T664300 (T6643), Magenta	4 times	6	SVP	X			X			X			X		
	INK CART, EPSON C13T664400 (T6644), Yellow	4 times	6	SVP	X			X			X			X		
	INK CART, HP CZ121A (HP685A), Black	4 times	3	SVP	X			X			X			X		
	Toner Cartridge, HP CF217A (HP17A) Black Laser Jet	4 times	18	SVP	X			X			X			X		
	PHILIPPINE NATIONAL FLAG	4 times	2	SVP	X			X			X			X		
	HANDBOOK (RA 9184), 8th edition	4 times	0	SVP	X			X			X			X		
	CLEARBOOK, 20 Transparent pockets, A4	4 times	1	SVP	X			X			X			X		
	CLEARBOOK, 20 Transparent pockets, Legal	4 times	2	SVP	X			X			X			X		
	ERASER, plastic/rubber	4 times	0	SVP	X			X			X			X		
	SIGN PEN, black	4 times	9	SVP	X			X			X			X		
	SIGN PEN, blue	4 times	5	SVP	X			X			X			X		

CODE	GENERAL DESCRIPTION	QUANTITY/	ESTIMATED BUDGET (Thousand Pesos)	Mode of Procurement	SCHEDULE/MILESTONE OF ACTIVITIES											
		SIZE			Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
	SIGN PEN, red	4 times	1	SVP	X			X			X			X		
	WRAPPING PAPER, kraft	4 times	1	SVP	X			X			X			X		
	Air Conditioning Unit, Window Inverter Type	4 times	15	SVP	X			X			X			X		
	White Board	4 times	2	SVP	X			X			X			X		
	Microphone	4 times	3	SVP	X			X			X			X		
	PRINTER, Inkjet, Color	4 times	21	SVP	X			X			X			X		
	Auto Battery	4 times	9	SVP	X			X			X			X		
	Impact PEN, Uniball	4 times	13	SVP	X			X			X			X		
	Zonrox,gal	4 times	1	SVP	X			X			X			X		
	Glass Cleaner, 500ml	4 times	2	SVP	X			X			X			X		
	Plates	4 times	1	SVP	X			X			X			X		
	Sponge	4 times	1	SVP	X			X			X			X		
	Water Glass	4 times	1	SVP	X			X			X			X		
	Spoon/Fork	4 times	1	SVP	X			X			X			X		
	Pedestal	4 times	5	SVP	X			X			X			X		
	Cart 88	4 times	4	SVP	X			X			X			X		
	Cart 99	4 times	4	SVP	X			X			X			X		
	Ink 003	4 times	11	SVP	X			X			X			X		
	L360 Ink	4 times	8	SVP	X			X			X			X		
	Toner 337	4 times	22	SVP	X			X			X			X		
	HP 780 colored	4 times	3	SVP	X			X			X			X		
	HP 780 black	4 times	3	SVP	X			X			X			X		
	T664 set	4 times	4	SVP	X			X			X			X		
	HP 704 black	4 times	2	SVP	X			X			X			X		
	HP 704 colored	4 times	2	SVP	X			X			X			X		
	Ink Brother	4 times	4	SVP	X			X			X			X		
	Ballpen, assorted blue and black	4 times	1	SVP	X			X			X			X		
	Ballpen, green	4 times	1	SVP	X			X			X			X		
	Sign Pen 0.8mm	4 times	3	SVP	X			X			X			X		
	LBP 2900 TONER 12A	4 times	18	SVP	X			X			X			X		
	UPS 650VA	4 times	6	SVP	X			X			X			X		

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET (Thousand Pesos)	Mode of Procurement	SCHEDULE/MILESTONE OF ACTIVITIES											
					Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
	Empty Sacks Jumbo	4 times	9	SVP	X			X			X			X		
	Tie Box	4 times	1	SVP	X			X			X			X		
	Document Filer, blue, legal size	4 times	11	SVP	X			X			X			X		
	Tissue Roll Jumbo	4 times	4	SVP	X			X			X			X		
	Extension Wire 5 meters 3-4 sockets	4 times	0	SVP	X			X			X			X		
	Triple socket extension adapter	4 times	3	SVP	X			X			X			X		
	Highlighter Pen	4 times	3	SVP	X			X			X			X		
	Double Sided Tape 1/2"	4 times	1	SVP	X			X			X			X		
	Double Sided Photopaper Code 120gsm/m2	4 times	8	SVP	X			X			X			X		
	Vellum Paper A4	4 times	4	SVP	X			X			X			X		
	Surgical Mask	4 times	1	SVP	X			X			X			X		
	Dishwashing Liquid 250ml	4 times	1	SVP	X			X			X			X		
	Certificate Holder A4, hard bound	4 times	11	SVP	X			X			X			X		
	Linen Paper A4	4 times	3	SVP	X			X			X			X		
	LED bulb	4 times	2	SVP	X			X			X			X		
	Book Paper, multi purpose A4 70 gsm	4 times	16	SVP	X			X			X			X		
	Name Stamp Self Inking	4 times	3	SVP	X			X			X			X		
	Mouse Pad	4 times	2	SVP	X			X			X			X		
	Printer	4 times	24	SVP	X			X			X			X		
	Paper Sticker, 10/pack	4 times	2	SVP	X			X			X			X		
	Certificate Holder Glass, A4	4 times	8	SVP	X			X			X			X		
	Water Expenses	4 times	80	SVP			X			X			X			X
	Electricity Expenses	4 times	1,920	SVP			X			X			X			X
	Postage and Courier Services	4 times	2	SVP			X			X			X			X
	Mobile	4 times	472	SVP	X	X	X	X	X	X	X	X	X	X	X	X
	Internet Subscription Expenses	4 times	336	SVP	X	X	X	X	X	X	X	X	X	X	X	X
	Awards/Rewards Expenses	4 times	150	SVP									X			X
	Auditing Services	4 times	50	SVP			X			X			X			X
	Other Professional Services (notarial)	4 times	4	SVP			X			X			X			X
	Janitorial Services (Pakyaw Services)	4 times	36	SVP	X	X	X	X	X	X	X	X	X	X	X	X
	Security Services	4 times	766	SVP	X	X	X	X	X	X	X	X	X	X	X	X

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET (Thousand Pesos)	Mode of Procurement	SCHEDULE/MILESTONE OF ACTIVITIES											
					Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
	Other General Services	4 times	117	SVP			X			X			X			X
	Fidelity Bond Premiums	4 times	90	SVP			X			X			X			X
	HUMAN RESOURCE TRAINING AND DEVELOPMENT		1,356	SVP												
	OSDS - Training and Development	12 Times	215	SVP	X	X	X	X	X	X	X	X	X	X	X	X
	CID - Training and Development	12 Times	215	SVP	X	X	X	X	X	X	X	X	X	X	X	X
	SGOD - Training and Development	12 Times	926	SVP	X	X	X	X	X	X	X	X	X	X	X	X
	Sub Total - Schools Division Office		8,492													
	SCHOOL MOOE (Senior High Schools -SHS)	96 times	6,783	SVP	13	13	13	13	13	13	13	13	13	13	13	13
	SCHOOL MOOE - Junior High School (Non-IUS)	144 Times	8,205	SVP	8	8	8	8	8	8	8	8	8	8	8	8
	SCHOOL MOOE (Elementary Schools))	540 Times	32,329	SVP	45	45	45	45	45	45	45	45	45	45	45	45
			47,317													

TOTAL BUDGET:

55,809

NOTE: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by:

ERICK S. DALUMPINES
SEPS for Planning and Research

Recommending Approval:

RHOEBEN L. REFAMONTE, CPA, CESO VI
Assistant Schools Division Superintendent
BAC Chairman

Funds Available:

ROSALIE D. ESTIMADA
Division Budget Officer

Approved by:

JINKY B. FIRMAN CESO VI
OIC-Schools Division Superintendent